IQVIA
TECHNOLOGIES

SmartSolve® Training Management

Monitor training and demonstrate compliance

Everyone in your organization plays a role in the training process. IQVIA SmartSolve® eQMS Training Management gives you the tools you need to keep employees throughout your organization trained on industry regulations, internal processes, and SOP revisions.

ENSURE A COMPETENT, COMPLIANT WORKFORCE

- Simplify trainee access to pending training requirements, assessments, and signoffs

- Improve insight into team training requirements and gaps

- Build an efficient training process with streamlined role requirements and training procedures

- Demonstrate regulatory compliance with easy access to training history and reports

- Ensure training courses are engaging and effective

- Support training and development goals with enhanced dashboards and reporting features

Simplify access to training requirements

Training Management's easy-to-use dashboards give trainees quick access to training schedules, training, and requirement signoffs. The system simplifies access to all training that needs attention, including both course-based and document-based training. Trainers can also differentiate between initial, revision, and refresher training to keep trainees engaged with the right level of content based on their job roles and history.

Capturing the fact that an employee is adequately trained for a requirement can take place through a detailed assessment (quiz) or through a simple read-and-signoff interface. In either case, Training Management increases your team's productivity with automated updates to each employee's training record when a requirement is completed.

CLOSE THE LOOP ON E-LEARNING

Training Management can also integrate with your e-learning system to enable trainees to interact with online training content. Our SCORM-compliant integration enables trainees to launch e-learning content directly from SmartSolve. Online training and assessment results are automatically updated into each trainee's record once training is complete. Online training can also be categorized as initial, revision, or refresher training to deliver the right level of training content for each trainee.
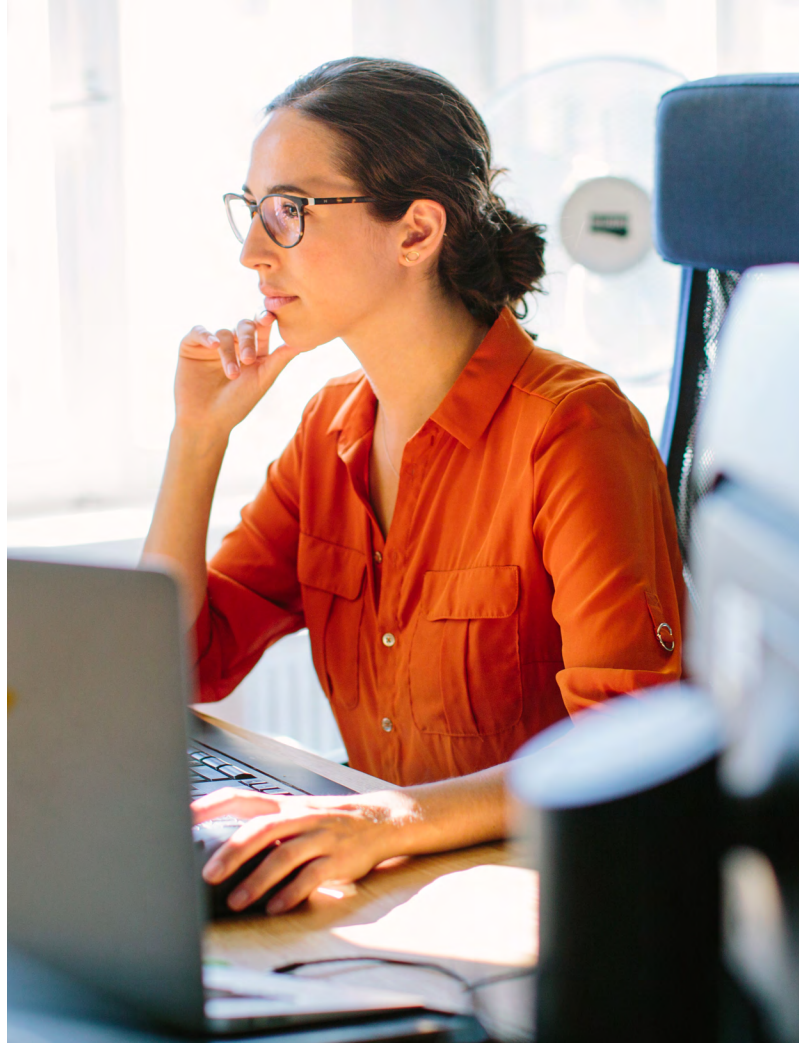
STREAMLINE TRAINING REQUIREMENTS AND PROCESSES

Training Management enables trainers to efficiently define job roles, manage training sessions, and verify training effectiveness. The system guides trainers through the process of creating training requirements for job roles throughout the organization. When new employees sign in, they automatically receive notifications of the training needed to perform their job functions. This keeps the training process consistent and compliant for every trainee within your organization.

Training Management also enables trainers to manage training courses for classroom training. This includes maintaining the training roster and each session's results. Trainers can also verify training effectiveness by defining assessments for critical training and performing periodic training reviews. Training results can also require trainer signoff.

UTILIZE TRAINING RECORDS AND REPORTS TO ENSURE REGULATORY COMPLIANCE

Training Management's reporting capabilities boost your productivity by eliminating costly search time and improving your insight into organization-wide training needs. The system's reports provide visibility into employee training and certification history, team certification snapshots, document-based training needs, and more. Reports can be published onto Training Management's dashboards so your entire team has visibility into training and compliance needs.

SECURE TRAINING RECORDS AND DATA

IQVIA SmartSolve EQMS allows you to automate your training management process with the confidence that your data is secure. The system provides role-based security, powerful password authentication, and a complete audit trail. These features help you to facilitate IT and industry compliance with requirements for electronic signatures and electronic records, such as FDA 21 CFR Part 11 and EU Annex 11.

SMARTSOLVE — THE ENTERPRISE-QUALITY COMPLIANCE MANAGEMENT PLATFORM

IQVIA SmartSolve eQMS is built on life sciences industry best practices. Delivered on a compliance-ready platform, SmartSolve provides closed-loop process integration unmatched in the market. Whether you are ready to automate a single process or optimize your entire quality management system, SmartSolve gives your enterprise a strategic advantage in quality leadership.

Features		Benefits
User-friendly dashboard access		Simplify trainee access to pending training requirements and schedules.
Automatic email notifications		Reduce risk of a missed or expired certification.
Role-based training		Reduce noncompliance by ensuring that employees are trained to consistent job requirements.
Multiple training types		Monitor all training progress in a single system to provide the detail and history required in a regulatory environment.
e-Learning integration		Streamline training activities for both trainees and trainers by easily launching online training content and automatically updating completion results.
SCORM-compliant integration		The solution supports SCORM 1.2 and SCORM 2004 (2nd, 3rd, 4th editions).
Online training assessments		Ensure that trainees understand critical training concepts.
Revision and refresher training		Deliver the right level of training content to each trainee over time.
Employee gap analysis		Improve insight into employee or team training needs.
Training history reports		Demonstrate that an employee has maintained training requirements throughout his employment history.
Refresher certification		Simplified refresher certification timing allows users to consume content before it expires.
Consumer-grade UI/UX		Intuitive user interface and user experience are designed to increase user adoption, simplify tasks, and reduce errors and training needs.

Training Management increases your team's productivity with automated updates to each employee's training record

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